

MINUTES OF THE REGULAR MEETING OF THE  
RATTLESNAKE FIRE PROTECTION DISTRICT

November 25, 2024

The regular meeting of the Rattlesnake Fire Protection District Board of Directors was held on November 25, 2024, at Rattlesnake Fire Training Center, 46220 Coal Creek Drive, Parker, Colorado. at 7:00 p.m.

Attendance

Directors in attendance were:

- John Bonner
- Linda Krausert
- Levi Longmore
- Rob Royal
- Jim White

Absent:

- None

Also in attendance:

- Mary Pat O'Halloran – Finance Manager – telephonically
- Robert Tibbals – Attorney
- Cass Kilduff – Chief
- Lloyd Standard – Assistant Chief
- Aaron Craigie – Division Chief
- Kyle Monroe - EMT

At 7:00 p.m. the regular meeting of the Rattlesnake Fire Board was called to order by Mr. White.

Minutes

The minutes from the October 28, 2024 regular meeting were reviewed. After a brief discussion Mr. Royal made a motion to approve the minutes as presented. Ms. Krausert seconded the motion and all approved.

Bills

Ms. O'Halloran reviewed the invoices for approval and the financial activity since the last meeting with the Board. The check run totaled \$13,495.35. After a brief discussion. Mr. Royal made a motion to approve and pay the invoices as presented. Ms. Krausert seconded the motion and all approved.

The financials for November 2024 were presented and reviewed. Upon consensus, the Board accepted the Financial Reports as presented.

2025 Public Budget Hearing

Mr. White recessed the regular meeting of the Rattlesnake Fire Protection District Board of Directors and opened the 2025 Public Budget Hearing at 7:05 p.m.

Ms. O'Halloran confirmed that the notice of public budget hearing was published and stated that no written comments have been received.

There being no public present, Mr. White closed the 2024 Public Budget Hearing and the regular meeting of the Rattlesnake Fire Protection District Board of Directors was reconvened at 7:06 p.m.

Ms. O'Halloran present the 2025 Budget for approval.

Mr. Tibbals presented Resolution 24-06 to adopt the budget. Mr. Bonner made a motion to adopt Resolution 24-06 Adopt Budget. Mr. Royal seconded the motion and all approved.

Mr. Tibbals presented Resolution 24-07 to appropriate the funds for the budget. Mr. Bonner made a motion to adopt Resolution 24-07 Appropriate Sums of Money. Ms. Krausert seconded the motion and all approved.

Mr. Tibbals presented Resolution 24-08 to set the mill levies. Mr. Bonner made a motion to adopt Resolution 24-08 Set Mill Levies. Ms. Krausert seconded the motion and all approved.

Mr. Bonner made a motion to authorize the Board Officers and Ms. O'Halloran, Finance Manager to finalize, execute and deliver any and all documents necessary to complete the 2025 budget process on behalf of the Rattlesnake Fire Protection District. Mr. Royal seconded the motion and all approved.

### **Chief's Report**

Chief Kilduff reported that there are 39 people on the roster. All equipment is in service and there are no issues on water availability. There have been 47 calls since the last meeting for a total of 446 calls for 2024.

Working on two grants. The AFG grant is unavailable for used equipment. Discussed possible other options for the engine in 2025.

Interviews with 11 applicants set for January 14, 2025, all are out of district volunteers.

Operational and staffing guidelines are now in place for the snowcat.

Outside repairs are scheduled for the Fleet building and Station 255.

### **Site Reviews**

No updates.

### **Fleet Services**

Preventative maintenance on RSF203, engine replaced on RSF504, tires and miscellaneous repairs on RSF202, brakes on RSF508 and alternator on RSF101 all completed. Outside work was performed for Elizabeth Fire, Kiowa Fire and Simila Fire.

### **Operational Education**

Tour of re-chasses Medic 253 after the meeting.

### **Attorney's Report**

Mr. Tibbals reported that 2025 is an election year and at the December meeting the Election Resolution will need to be approved. The resolution sets the dates, polling places and designates the election official. The Board members up for re-election are Mr. Bonner. Mr. White and Ms. Krausert who was appointed to Ms. Kramer's term. After a brief discussion it was the consensus of the Board to have Assistant Chief Standard designated as the Election Official with Division Chief Craigie as the Deputy Designated Election Official.

Mr. Tibbals presented Resolution 24-05 Adoption of Updated Impact Fees for adoption. Mr. Bonner made a motion to adopt Resolution 24-05 Adoption of Updated Impact Fees. Ms. Krausert seconded the motion and all approved.

### **ECCA Report**

Mr. White reported that a microwave link went down at the Elbert Tower and upon my arrival noticed two trucks leaving the tower. They were a subcontractor removing old equipment above the ECCA equipment and damaged the ECCA equipment in the process. Estimated cost of repair will be \$16,000 that will be reimbursed by the subcontractor.

The transition of my position with ECCA has started with a search for an individual that can handle the operational/administrative items.

### **Public Comments**

No public were present.

### **Old Business**

- Station 253 remodel – Chief Kilduff reported that the grant was being written and would be submitted by December 2, 2024.

### **New Business**

- South Repeater – Mr. White updated the equipment and licensing for the replacement of the south repeater.

### **Adjournment**

The next regular meeting will be December 23, 2024 at 7:00 p.m. at the Training Center.

Mr. Royal made a motion to adjourn. Ms. Krausert seconded the motion and all approved. Meeting was adjourned at 7:50 p.m.