

**MINUTES OF THE REGULAR MEETING OF THE
RATTLESNAKE FIRE PROTECTION DISTRICT
May 20, 2024**

The regular meeting of the Rattlesnake Fire Protection District Board of Directors was held on May 20, 2024, at Rattlesnake Fire Training Center, 46220 Coal Creek Drive, Parker, Colorado. at 7:00 p.m.

Attendance

Directors in attendance were:

- John Bonner
- Linda Krausert
- Levi Longmore - telephonic
- Rob Royal - telephonic

Absent:

- Jim White - excused

Also in attendance:

- Mary Pat O'Halloran – Finance Manager – telephonically
- Robert Tibbals – Attorney
- Cass Kilduff – Chief
- Lloyd Standard – Assistant Chief

At 7:00 p.m. the regular meeting of the Rattlesnake Fire Board was called to order by Mr. Bonner.

Minutes

The minutes from the April 22, 2024 regular meeting were reviewed. After a brief discussion Ms. Krausert made a motion to approve the minutes as presented. Mr. Longmore seconded the motion and all approved.

Bills

Ms. O'Halloran reviewed the invoices for approval and the financial activity since the last meeting with the Board. The check run totaled \$103,404.29 which included \$54,622.38 to Gates Enterprises for final completion all work related to insurance claim and \$29,664.25 to Tribbett Agency LLC for annual property and liability insurance. After a brief discussion. Ms. Krausert made a motion to approve and pay the invoices as presented. Mr. Longmore seconded the motion and all approved.

The financials for May 2024 were presented and reviewed. Upon consensus, the Board accepted the Financial Reports as presented.

Chief's Report

Postponed to next meeting

Operational Education

Postponed to next meeting

Attorney's Report

Mr. Tibbals reported that from the legislature waiting to see which bills are signed and participated in the deposition of Chief Kilduff on the homeowner's insurance claim in regards to the Memorial Day fire in 2021.

ECCA Report

Postponed to next meeting

Public Comments

No public were present.

Old Business

- Property Tax budget comparison. – Postponed to next meeting
- ADA Compliance – Postponed to next meeting

New Business

- Valuation of donated vehicles – Chief Kilduff reported that Lockheed Martin donated at no cost a 2008 Ford E150 Cargo Van which will be utilized by the District for fleet services and fire investigation. After a brief discussion Ms. Krausert made a motion to accept the donated van from Lockheed Martin. Mr. Longmore seconded the motion and all approved.

Ms. O'Halloran stated that a policy needs to be approved for donated vehicles to determine a value for financial purposes and presented a Kelley Blue Book report on the van with a trade-in value of \$9,632. After a brief discussion Mr. Longmore made a motion to establish using the Kelley Blue Book report trade-in value for determining a financial value for a donated vehicle. Ms. Krausert seconded the motion and all approved.

- Engagement Letter – Ms. O'Halloran presented an engagement letter from Marc, James & Associates, the District's prior auditor allowing the release of files and communication with the District's new auditor. After a brief discussion Mr. Longmore made a motion to approve the signing of the engagement letter allowing the prior auditor to release files and communicate with the current auditor. Ms. Krausert seconded the motion and all approved.

Adjournment

The next regular meeting will be June 24, 2024 at 7:13 p.m. at the Training Center.

Mr. Longmore made a motion to adjourn. Ms. Krausert seconded the motion and all approved. Meeting was adjourned at 7:13 p.m.