

**MINUTES OF THE REGULAR MEETING OF THE
RATTLESNAKE FIRE PROTECTION DISTRICT**

April 22, 2024

The regular meeting of the Rattlesnake Fire Protection District Board of Directors was held on April 22, 2024, at Rattlesnake Fire Training Center, 46220 Coal Creek Drive, Parker, Colorado. at 7:00 p.m.

Attendance

Directors in attendance were:

Linda Krausert
Levi Longmore
Rob Royal
Jim White

Absent:

John Bonner - excused

Also in attendance:

Mary Pat O'Halloran – Finance Manager - telephonically
Robert Tibbals – Attorney
Cass Kilduff – Chief
Lloyd Standard – Assistant Chief
Aaron Craigie – Divisional Chief
Aaron Lutter – Fleet Manager

At 7:00 p.m. the regular meeting of the Rattlesnake Fire Board was called to order by Mr. White.

Minutes

The minutes from the March 25, 2024 regular meeting were reviewed. After a brief discussion Mr. Royal made a motion to approve the minutes as presented. Mr. Longmore seconded the motion and all approved.

Bills

Ms. O'Halloran reviewed the invoices for approval and the financial activity since the last meeting with the Board. The check run totaled \$55,858.78 which included \$46,285.63 to Gates Enterprises for completion of the metal siding and stucco insurance claim. After a brief discussion. Mr. Royal made a motion to approve and pay the invoices as presented. Ms. Krausert seconded the motion and all approved.

The financials for April 2024 were presented and reviewed. Upon consensus, the Board accepted the Financial Reports as presented.

Ms. O'Halloran stated the 2023 audit is scheduled to begin on April 29, 2024.

Chief's Report

Chief Kilduff reported that there are 44 people on the roster. All equipment is in service and there are no issues on water availability. There have been 30 calls since the last meeting for a total of 129 calls for 2024.

Insurance claim repairs are 90% done with window replacement and touch up paint left to complete.

New sign has been installed with thanks to Assistant Chief Craigie, Shift C and Fleet Services,

Chief Kilduff presented a proposal from BBC Research & Consulting to perform an impact study fee that is required to be done every 7 years by statute. The fee is not to exceed \$12,000.00. After a brief discussion Mr. Royal made a motion to approve the engagement of BBC Research & Consulting to perform the impact study fee with a cost of not to exceed \$12,000.00. Ms. Krausert seconded the motion and all approved.

Clean up around the training center is underway.

Site Reviews

No updates.

Fleet Services

Preventative maintenance completed on RSF204 & RSF303 along with battery for RSF204 and rear main leak fixed for RSF303. Inspections completed for RSF202 and RSF204 and repair of cracked gauges for RSF101. Outside work was performed for Elizabeth Fire, Kiowa Fire and Elbert County Sheriff.

Operational Education

Assistant Chief Craigie discussed the requirement required for Emergency Medical Technicians EMT.

Attorney's Report

Mr. Tibbals reported that the proposed legislation by the Fire Chief Association to generate income from different sources has been introduced as Senate Bill 24-194. This would allow fire districts to levy a sales tax if approved by the voters of the district. This would also require the service plan to be updated since it would be another source of income. Nothing new on property taxes and will continue to monitor both items.

ECCA Report

Mr. White reported that the microwave project is underway and an update for the radio programming has been done for the El Paso Teller County radio channel changes,

Public Comments

No public were present.

Old Business

- a) Property Tax budget comparison. – Mr. Longmore requested that this topic be tabled this item until the next meeting when Mr. Bonner is present. Ms. O'Halloran reported that the backfill from the state has been calculated and the district is to receive \$58,721 from SB22-238 and \$75,954 from SB238-001.
- b) ADA Compliance – Assistant Chief Craigie gave an update on the ADA Compliance project stating that the website will be hosted by the Colorado Statewide Internet Portal Authority (SIPA) and in the beginning will have just the bare minimum requirements. The District has received a SIPA grant for Allyant's CommonLook Suite Licenses and training but there maybe some additional costs to assist in making pdf's compliant.

New Business

- a) None

Adjournment

The next regular meeting will be May 20, 2024 at 7:00 p.m. at the Training Center.

Mr. Royal made a motion to adjourn. Mr. Longmore seconded the motion and all approved. Meeting was adjourned at 8:00 p.m.