

**MINUTES OF THE REGULAR MEETING OF THE  
RATTLESNAKE FIRE PROTECTION DISTRICT  
January 22, 2024**

The regular meeting of the Rattlesnake Fire Protection District Board of Directors was held on January 22, 2024, at Rattlesnake Fire Training Center, 46220 Coal Creek Drive, Parker, Colorado. at 7:00 p.m.

**Attendance**

Directors in attendance were:

John Bonner  
Linda Krausert  
Rob Royal  
Jim White

Absent:

Levi Longmore - excused

Also in attendance:

Mary Pat O'Halloran – Finance Manager - telephonically  
Robert Tibbals – Attorney – arrived at 7:10 p.m.  
Cass Kilduff – Chief  
Lloyd Standard – Assistant Chief  
Aaron Craigie – Divisional Chief

At 7:00 p.m. the regular meeting of the Rattlesnake Fire Board was called to order by Mr. White.

**Minutes**

The minutes from the December 18, 2023 regular meeting were reviewed. After a brief discussion Mr. Royal made a motion to approve the minutes as presented. Ms. Krausert seconded the motion and all approved.

**Bills**

Ms. O'Halloran reviewed the invoices for approval and the financial activity since the last meeting with the Board. The check run totaled \$19,802.61 which included \$5,350.80 to Roggen Farmers Elevator for two 500-gallon fuel tanks to be installed at Station 255. After a brief discussion. Mr. Royal made a motion to approve and pay the invoices as presented. Mr. Bonner seconded the motion and all approved.

The financials for January 2024 were presented and reviewed. Upon consensus, the Board accepted the Financial Reports as presented.

**Public Hearing 2023 Amended Budget**

Mr. White recessed the regular meeting of the Rattlesnake Fire Protection District Board of Directors and opened the 2023 Amended Budget Public Hearing at 7:05 p.m.

Ms. O'Halloran confirmed that the notice of public budget hearing was published and stated that no written comments have been received.

There being no public present, Mr. White closed the 2023 Amended Budget Public Hearing and the regular meeting of the Rattlesnake Fire Protection District Board of Directors was reconvened at 7:06 p.m.

Ms. O'Halloran present Resolution 24-03 Amendment of 2023 Budget for adoption. Mr. Royal made a motion to adopt Resolution 24-03 Amendment of 2023 Budget. Ms. Krausert seconded the motion and all approved.

**Chief's Report**

Chief Kilduff reported that there are 42 people on the roster. All equipment is in service and there are no issues on water availability. There have been 40 calls since the last meeting for a total of 29 calls for 2024 and 376 for 2023.

Still working with the Elbert County Sheriff's on the Memorandum of Understanding (MOU) for the snowcat.

There was a termination of an EMT Shift staff personnel with the position filled by the next candidate on the hiring list.

Two 500-gallon fuel tanks are being installed at Station 255 with the cost being split 50/50 between Elizabeth Fire and us. Elizabeth Fire's Station 273 will utilize these tanks for fuel and will be billed quarterly for their consumption.

#### Site Reviews

No updates.

#### Fleet Services

Preventative maintenance completed on RSF 104 and RSF 201. Freeze damage repair completed on RSF 301 and pinion leak on RSF 504. Outside work was performed for Elizabeth Fire.

#### Operational Education

Division Chief Craigie reviewed statics on the calls from last year.

#### Attorney's Report

Mr. Tibbals gave a brief update on legislation issues and discussed the use of blankets on electrical vehicle fires.

#### ECCA Report

Mr. White reported that there was a microwave equipment failure at the Kiowa Tower and ECCA will be placing a radio order in February.

#### Public Comments

No public were present.

#### Old Business

- a) GMT Amendment – Mr. Tibbals confirmed that the letter was mailed and there has been no response. The next step will be to file an Affidavit of non-payment of lease bonus.
- b) Resolution 24-01 setting the meetings and locations for the 2024 meetings. After a brief discussion Mr. Bonner made a motion to adopt Resolution 24-01 as presented. Ms. Krausert seconded the motion and all approved.
- c) Resolution 24-02 designating the locations for posting meeting notices. After a brief discussion Mr. Bonner made a motion to adopt Resolution 23-02 as presented. Ms. Krausert seconded the motion and all approved.
- d) Sign –Division Chief Craigie reported that the type of sign at the Chick-fil-A was not an option as it is intended for only close viewing. After a brief discussion Mr. Bonner made a motion to authorize proceeding with purchase of the sign proposed at the November 2023 Board Meeting with a cost not to exceed \$25,000.00. Ms. Krausert seconded the motion and all approved.

#### New Business

- a) Resolution 24-04 Bank Account Signatories - Ms. O'Halloran presented the Resolution 24-04 Bank Account Signatories which removes Ms. Kramer from the District's bank account at Chase and adds Ms. Krauser. After a brief discussion Mr. Bonner made a motion to adopt Resolution 24-04 as presented. Mr. Royal seconded the motion and all approved.

#### Adjournment

The next regular meeting will be February 26, 2024 at 7:00 p.m. at the Training Center.

Mr. Royal made a motion to adjourn. Mr. Bonner seconded the motion and all approved. Meeting was adjourned at 7:10 p.m.